


A Guide to Your New BNA Statement

BNA
BNA Tax Management
BNA Software
9435 Key West Avenue
Rockville, MD 20850

Customer Contact Center
1-800-372-1033
www.bna.com

To request a copy of an invoice, please go to
<http://www.bna.com/contact/invoicerequest.htm>



BNA
Essential Information
Expert Analysis

Statement

Payee TIN# 53-0040540

LAW LIBRARY
LAW FIRM USA
250 PARK AVE FL
NEW YORK, NY 10177-1211

Statement Date: 03/22/2008
Customer Number: 123456

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Date	Reference #	Description	Aging Date	Amount	Payments & Adjustments	Balance
01/04/2008		UNAPPLIED CASH	04/15/2008		-337.63	-337.63
01/04/2008	10037558/90004191	CREDIT MEMO	04/20/2008		-1,997.59	-1,997.59
02/01/2008	10061900/50114594	INVOICE	05/05/2008	59.00		59.00
02/01/2008	10062345/50125683	INVOICE	05/10/2008	2,515.56		2,515.56
02/01/2008	10068765/50005623	INVOICE	05/21/2008	1,345.92	1,345.92	1,345.92
02/01/2008	16087809/50014653	INVOICE	05/24/2008	3,990.90		3,990.90
02/01/2008	10136598	RENEWAL	05/26/2008	640.67	640.67	640.67
TOTAL						\$6,226.83

Aging Summary

Renewal	0-30 days	31-60 days	61-90 days	91 + days
\$640.67	\$3,990.90	\$1,345.92	\$2,515.56	\$59.00

Payment is due to ensure uninterrupted service

Payment received and applied to a customer account, but not yet applied to a specific invoice or renewal of a subscription.

A credit memo indicates a reversal of charges.

Pending renewals of existing subscriptions are listed after transactions related to invoices.

The renewal box refers to the total amount owed on subscription renewals displayed on the statement.

The payment due date.

This column lists the original invoice amount.

This column lists the payments or adjustments made to an invoice.

This column lists the current balance as of the date of the statement.

The aging boxes list current balance due, broken down by the number of days past the aging date. Any amount due over 31 days is past due.

Helpful Contact Information:

BNA's Customer Contact Center can help you manage your BNA subscriptions by answering your billing, payment, or statement questions. Simply call **1-800-372-1033**, Mon.-Fri., 8:30 a.m.-7:00 p.m. ET, excluding most federal holidays, e-mail us at customercare@bna.com, or visit <http://www.bna.com/contact/invoicerequest.htm> to request a copy of an invoice.



UNDERSTANDING YOUR NEW BNA STATEMENT

This is your guide to reading BNA's new statement. Statements are released monthly to customers with a current balance on their account. Future installments and future invoices do not appear on statements.

We value you as a BNA subscriber and sincerely appreciate your business. If you have any questions, please call BNA's Customer Contact Center at **1-800-372-1033**, Mon.-Fri., 8:30 a.m.-7:00 p.m. ET, excluding most federal holidays, to speak with a knowledgeable representative. If you prefer, you may e-mail us at **customer care@bna.com**, or to request a copy of an invoice, visit **<http://www.bna.com/contact/invoicerequest.htm>**.

