

# I n t r o d u c i n g



**Assess your organization** against the ISO 14001 standard.

**Develop and support Environmental Management Systems (EMS)** to ensure continual improvement at one facility or one hundred.

**Get direct access to actual citations** of laws and regulations and weekly notifications of regulatory changes and updates.



**BNA**<sup>®</sup>  
Environment,  
Health & Safety



### **BNA's ISO 14001/EMS Management Software**

Get all the tools you need for tracking ISO 14001 certification or self-certification—and for ensuring that you meet all legal requirements and can document continual improvement in performance.

For a complimentary trial, call your BNA Account Executive or 800-372-1033. Or visit [www.bna.com](http://www.bna.com) for more information.

## **BNA's ISO 14001/EMS Management Software**

**Assess your facility, assign and track tasks, manage documents, manage compliance, and more.**

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BNA's new ISO 14001/EMS Management Software gives you everything you need to meet the requirements of the new ISO 14001:2004 standard, as well as develop and support your own Environmental Management System (EMS).

Unlike other ISO 14001 or EMS support tools, BNA's completely Web-based system helps you meet the new ISO 14001:2004 standard's emphasis on compliance management. With BNA you can link to regulations and even receive weekly notifications of regulatory changes and updates.

### **With BNA's ISO 14001 software, you can:**

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- Completely assess and rate conformance to the ISO 14001 standard,
- Do gap analysis and self assessments at all levels of an organization,
- Manage all records and documents,
- Track performance at the site level and rate progress,
- Manage tasks to ensure all needed actions are taken,
- Link directly to regulations to ensure all 'Legal Requirements' are met,
- Receive email updates of regulations.
- Manage all EMS or EHS programs,
- Customize the software to meet your special needs,
- Support an EMS at the site level,
- Send out reminders and track all compliance and EMS related tasks,
- Run multiple reports on the web, or export to another system for further analysis,
- Search across all documents, tasks, activities and standard references.

## NEW! A BNA Exclusive!



### Assessment

Conduct a self-assessment using a detailed checklist developed by certified ISO 14001 auditors and then demonstrate conformance to the standard by recording comments and attaching documentation.

### Task Management

Close gaps in the EMS(s) and track, manage and report on performance. Create action plans by filling out a customizable task form and track all tasks associated with meeting each requirement of the standard.

All modules are listed on the left navigation bar.

The text of the ISO 14001 section.

### Environmental Compliance Management

Manage your environmental impacts and aspects with the Compliance Task Management module. Manage all your EHS compliance tasks and other EMS requirements for each environmental program. Link to BNA EHS regulatory citations and ensure that you have compliance information readily available to all environmental personnel as required by ISO.



Assess your site against each part of the standard and track progress.



## Document Management

Create a custom EMS document and record library for each site and meet the ISO requirement for document and record management. Link to documents on your company's intranet or upload documents directly to the system.

## ISO 14001 Standard Library

Access all the sections of ISO 14001 and the supporting documentation in ISO 14004. Plan how to address the requirements of the standard, learn the terminology, and understand the process with unique BNA analysis.

## Customize

BNA will work with you to customize the software to meet your needs. Make the software as user-friendly as possible. Customize fields and screens to facilitate implementation. Incorporate your logo. Add your own documents and policies to the Education module. Even add your own assessment questions and customize task creation forms in the Assessment module to conform to your own workflow.



The screenshot shows the 'Manage Environmental Compliance Area' form. It includes a navigation menu on the left with categories like Assessment, Administration, Document & Records Management, Environmental Compliance Management, and ISO 14001 Standard. The main form has sections for 'Legal and Other Requirements' with dropdowns for 'Have Legal Requirements been tracked?' (Yes) and 'Have Other Requirements been tracked?' (No). It also has a 'Description' field with the text 'Title 30: Environmental Quality' and a 'Reference' field with 'See BNA cites below.' Below the form is a 'Citations' table.

| Title  | Location                     | Description  | Operat |
|--|------------------------------|--|--------|
| 15C-6.005 Bureau of Emissions Control Forms. | FLBNA\app\DM\15C-6\15C-6.005 | (1) This rule sets forth the official forms, by control number, approval or revision date, and title, used by the Bureau of Emissions Control. Copies or specimens of the forms are available from the Bureau of Emissions Control, Division of Motor Vehicles, Department of Highway Safety and Motor Vehicles, Neil Kirkman Building, 2900 Apalachee Parkway, Tallahassee, Florida 32399-0500. | Delete |
| 3.1. Applicability                           | 7000\ISO\14001\3.1           |  | Delete |

Build a cite list for each environmental program.

The screenshot shows the 'Assessment' directory structure. It includes a navigation menu on the left with categories like Assessment, Administration, Document & Records Management, Environmental Compliance Management, and ISO 14001 Standard. The main area shows a directory tree with the following structure:

- Dir: Parent Directory
- Dir: 4.2 - Environmental Policy
- Dir: 4.3 - Planning
- Dir: 4.4 - Implementation and Operation
- Dir: 4.5 - Checking
- Dir: 4.6 - Management Review

At the bottom of the directory view are buttons for 'Upload', 'Add New Directory', 'Search', and 'View All'.

Build your own custom document libraries.



## **About BNA**

BNA Inc., delivers specialized information to business, government, legal, and EHS professionals at every level of expertise. As the leading independent publisher of print and electronic news, analysis, and reference products, BNA has provided intensive coverage of new developments in law and regulation for more than 75 years.

BNA information services cover a full range of legal, legislative, and regulatory subjects. An extensive network of more than 400 BNA editors and correspondents, posted at federal, state, and international government offices, courts, and other key locations, ensures that you have timely information and expert analysis of the issues that matter most to you and your work. Our authoritative, nonpartisan publications are widely recognized for their editorial excellence and objectivity.

